**STAFF REPORT**

**for Staff Grantees**

Please complete the Report and submit to your Host University Coordinator.

**Personal Details**

|  |
| --- |
| Family Name: |
| First Name: |
| Gender: M  F |
| Date of Birth: |
| Nationality: |
| Email address: |

**Home University Information**

|  |
| --- |
| Home University: |
| Department: |

**Scholarship Details**

|  |
| --- |
| Host University:  Department: |
| Mobility Level: |
| Mobility Duration: |
| Mobility Dates: from       /     /      to      /     / |

Please write a minimum of one A4 page report. Please ensure to cover the following topics: what were your activities at the Host Institution; what was the significance of your visit to the Host Institution and benefits for the Home Institution; has there been any future cooperation arrangements put in place or plans made; please provide feedback regarding your stay and activities;

|  |
| --- |
|  |
|  |

**The Host University Coordinator The Grantee**

|  |
| --- |
| Name:       Name:  Date:      /     /      Date:      /     /  Signature and Stamp Signature: |